

## CS 471 - Senior Capstone I, Fall 2014

### Grading Rubrics for Written Assignments

Mechanics		Unacceptable (< 70)	Minimum Acceptable (70)	Proficient (90)	Exemplary (100)
Formatting	10	Does not use the standard template or accepted format; no cover page; a cut-and-paste with inconsistent fonts/margins/captions/citations throughout document; information impossible to find; most acronyms not defined and used inconsistently	Uses the standard template when applicable but doesn't follow it; cover page with most information missing; fonts/margins/captions/citations inconsistent throughout document; information difficult to find; many acronyms not defined and used inconsistently	Uses the standard template when applicable but deviates once or twice; cover page lacks one or two items; fonts/margins/captions/citations inconsistent in one or two places; information is usually easy to find; one or two acronyms not defined or used inconsistently	Uses the standard template when applicable; cover page with appropriate info; consistent font usage, margins, figure captions and citations throughout document; information is easy to find; acronyms defined and used consistently
Organization	10	Looks like a cut-and-paste from the internet; no abstract or executive summary; writing is wordy or lacking throughout; written in the first person	Organizational structure is lacking; executive summary is too short or lacking; writing is wordy or lacking in many areas; written in a mix of first and third person	Organization is lacking in one or two places; executive summary (if >5 pages); info/page ratio is close to optimal; written in third person except for one or two places	Thoughtfully organized and clearly presented; executive summary (if >5 pages); Info/page ratio is optimal; written in third person
Spelling	10	Document is full of spelling errors and typos	Several spelling errors or typos per page	A few spelling errors or typos	No spelling errors or misuse of words (e.g. typo hashes to real word)
Grammar	10	Document is a rambling mess	Many instances of incomplete sentences, poor grammar or excessive verbosity	A few instances of incomplete sentences, poor grammar or excessive verbosity	All sentences are complete, grammatical and concise
			Presents a poor synopsis of the	Presents an almost-optimal	Presents an optimal synopsis of the

Abstract/Summary	10	No Abstract or summary	document written in poor English; not stand-alone and references figures, equations or tables in the document	synopsis or the document written in concise English; stands alone except for one or two references into the document	document written in concise English; stands alone and does not reference figures, equations or tables in the document
<b>Technical Content</b>		<b>Unacceptable (&lt; 70)</b>	<b>Minimum Acceptable (70)</b>	<b>Proficient (90)</b>	<b>Exemplary (100)</b>
Completeness	10	None of the technical aspects of the assignment are addressed in a clear and concise way	Only some of the technical aspects of the assignments are addressed in a clear and concise way	Most technical aspects of the assignment are addressed in a clear and concise way	All technical aspects of the assignment are addressed in a clear and concise way
Correctness	10	None of the technical aspects of the assignment are correct	Only some of the aspects of the assignment are correct	Most technical aspects of the assignment are correct	All technical aspects of the assignment are correct
Analysis	10	Results are cut-and-paste from several sources in different formats; no editing is done to remove extraneous detail; major flaws in how results are interpreted	Presentation of results need to be improved; too much extraneous information makes finding the requested information difficult; several flaws in how results are interpreted	Presentation of results could be improved; a small amount of extraneous information; small flaw in how results are interpreted	Results are presented in an easy to understand way; only necessary pieces of information presented; results are interpreted and linked back to the problem
Conclusion	10	Results and conclusions are vague, irrelevant and wrong; recommendations reflect a lack of understanding of the assignment	Results and conclusions are mostly vague or irrelevant; recommendations reflect a partial understanding of the assignment	Results and conclusions are mostly clear and relevant; recommendations reflect an almost complete understanding of the assignment	Results and conclusions are clear and relevant; recommendations reflect a complete understanding of the assignment
References	10	No citations or links to other documents	Poor citations, unclear what student has written and hard to find info	One or two citations are missing or wrong	Citations lead to high-quality sources of information